



AUDITING • 18

Safety Audit

A structured review of workplace safety arrangements and management-system effectiveness.



WHAT WE COVER

Workplace review — Understand the activities, hazards and existing arrangements.

Systems & evidence — Review procedures, responsibilities and available records.

Improvement priorities — Identify findings for management review and follow-up.

MLC Safety Audits

Ensuring Safety and Compliance.

What does Safety Audit mean?

A safety audit is a structured process whereby information is collected relating to the efficiency, effectiveness, and reliability of a company's total health and safety management system.

At MLC, we believe in nurturing a strong culture of safety and we continuously put effort into ensuring our clients maintain a safe working environment. We do this by offering a comprehensive health, safety, environmental and risk management consultancy service for commercial buildings, construction sites, banks, warehouses, manufacturing units, small, medium and large industrial plants and office premises. With teams located across India we are one of the leading providers of Safety Audits for any location.

MLC Safety Audit Consultants have extensive experience and technical expertise that is highly valued in the industry. At MLC, we don't just practice and deliver health and safety services for our clients, we also provide them with highly relevant and up-to-date education and training.

Our Services Include



Safety Audit

- Ensure compliance and safety standards are met.
- Electrical Safety Audit
- Assess electrical systems for safety hazards.
- Fire Safety Audits
- Evaluate fire prevention and emergency procedures.
- Risk Assessment & HAZOP Study
- Conduct risk assessments and HAZOP studies.
- Safety Training
- Provide training on safety procedures and protocols.

You can be a large or small organization. You can be high hazard or low risk. But one thing every organization has in common is that they need to make sure that they follow good health, safety and environmental practices. We examine all facilities and the activities of an organization from a safety perspective, assess the current level of prevention, protection and emergency management preparedness and subsequently prepare an action plan to upgrade safety procedures to avert mishaps and limit consequences.

Main Objectives of Safety Audit:

The main objective of any safety audit is to carry out a systematic, critical appraisal of all potential hazards involving personnel, plant, services and operational methods in order to ensure that existing Health and Safety practices fully satisfy the requirements stipulated by law. It is also imperative to ensure that your employees feel safe working in your organization.

Fire and Explosion prevention, protection and emergency management.

Site inspections will be conducted at mutually convenient times and during the audit, an attempt will be made to identify the activities and hazards which are unsafe. After analyzing the information gathered, a report will be prepared including Observations, Hazards Identified, and Suggested Remedial Action.

Depending on the requirements of the organizations, the audit can focus attention on the following aspects of a safety system:

- Safety Management systems.
- Fire and Explosion prevention, protection and emergency management.
- Work injury prevention.
- Health hazards control.
- Evaluating emergency plan if already available.
- First aid practices
- Management of health and safety
- Accidents and accident reporting



- Asbestos
- Contractors
- Display screen equipment
- Electrical safety
- Emergency lighting
- Environmental protection
- Fire prevention and emergencies
- First-aid
- Hazardous substances
- Housekeeping and cleanliness
- Information and communication
- Kitchens, catering and food safety
- Lifts and lifting equipment
- Manual handling operations
- Noise
- Occupational health
- Personal protective equipment
- Plant rooms, machinery and equipment
- Risk assessment requirements
- Safety Policy
- Safety signs and notices
- Training
- Use of vehicles / vehicle safety
- Water services
- Welfare provision
- Working time
- Work at heights
- Workplace environment
- Accident prevention
- Identifying and correcting Regulatory Deficiencies
- Improvement of Employee Morale
- Identification and Elimination Of Safety Hazards

Site inspections will be conducted at mutually convenient times and during the audit an attempt will be made by the auditors to identify the activities and hazards which are unsafe. These inspections



would cover all the physical parts of the premises, as well as on-site documentation. After analyzing the information gathered by the audit team members, a report will be prepared which includes Observations, Hazards Identified and Suggested Remedial Action. Discussions with the facility management will take place and a schedule detailing the decided upon remedial action will be prepared.

Benefits of Safety Audit:

It will contribute to your compliance strategy going forward, which in turn will assist you in providing a safe working environment, boost employee morale and increase productivity.

A safety audit refers to a proactive approach that ensures whether the safety management systems prevail in an organization and are used effectively. It is a planned audit to examine safety compliances and standards. The importance of safety audits includes –

Assessing the health and safety of any organization

- Point out areas of improvement
- Analyzing the work conditions
- Management's policy for organizational safety
- Adequacy of audit processes

Useful details to share when you enquire

- Site, process and proposed audit criteria
- Existing procedures and previous findings
- Preferred scope, timing and contact person

TALK TO MLC

+91 77269 32023 · +91 99498 45759 | info@mlcqehs.com

H. No. 06-096/7/5, Manikya Nagar, Chintal, Quthbullapur, Medchal (Malkajgiri), Hyderabad, Telangana – 500054, India

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